

Instructions for Oral Presentations:

- Oral presentations should last **6 minutes plus 2 minutes** for questions.
- In order to promote smooth transition from one speaker to the next, the conference will provide a data projector and a laptop. Use of a personal laptop in the hall is prohibited.

The presentation specifications are as follows:

- **Version:** The standard PowerPoint version is Microsoft Office PowerPoint 97-2003 or 2007 and Windows 7 is the computer operating system.
 - **Visibility:** Please keep the needs of your viewers in mind: use large fonts, contrasting backgrounds, tasteful colours, and be fluent in your presentation.
 - **Timing:** Please **practice your timing prior to the conference**. The quality of your presentation will be very important in determining the overall quality of the meeting.
 - **Files:** The files can be received onsite on CD/DVD Rom or Memory Stick. Please note presentations will **NOT** be accepted by email or any other method in advance of the conference.
- Contact our coordinator for your session before 15 minutes of your presentation. Those who were not present at the time of their presentation announcement will not be allowed to present their abstract afterward and reported as absent and will not be issued presentation certificate.
 - ***NOTE: Organizers hold all the rights to change the timing of abstract presentation session.***

If you have any additional requirements / queries please let us know (by email) in advance of the conference so we can help you.

Note:

If you have not already registered, please do so immediately by 25th April 2016 or you will be disqualified. Kindly follow the timeline provided.